**CHEIN Conservation Student Volunteering matching scheme**

To express interest in hosting a student volunteer please share an outline of your requirements covering the below points and submit to [info@aim-museums.co.uk](mailto:info@aim-museums.co.uk) by **8 March 2021.**

1. *Your name, position and organisation*
2. *Your organisations www address*
3. *Outline the problem, question, or area of work you would like support with (200 words max)*
4. *What is the ideal outcome you are seeking?*
5. *Where will this volunteering happen? (i.e. will work be delivered virtually? Or otherwise?)*
6. *What is your ideal pattern for the delivery of volunteering?*

*[For example: 6 x 3-hour sessions; email advice ‘as and when’ for 3 months; advice on two core documents with deadlines; Or one virtual meeting to review a problem, with a follow*

*up)*

1. *Timeline - by when would you like to resolve the issue highlighted in 2?*
2. *Tell us about your museum and the nature of your collections*
3. *Are there any specialist requirements we need to consider?*
4. *Are there any photographs or videos you can link to that would be helpful?*

**Working with student volunteers**

Host museums will require established and appropriate procedures in place for working with volunteers. Placed students are volunteer members of the host museum team for the duration of the project, with the relevant induction expectations, responsibilities and liabilities of existing volunteers.

After matching, the volunteer student and host museum are responsible for the success of the placement. AIM accepts no liability or responsibility for any actions by any third party (university, student volunteer or museum host) during the operation of the scheme.

**Please submit your response to** [**info@aim-museums.co.uk**](mailto:info@aim-museums.co.uk) **by 8 March 2021**