New Stories New Audience

Terms and Conditions of grants

1. You must only use the grant for the approved project. You must ask us if you want to make changes to your project.
2. You must not start work until you have received the formal grant offer from us
3. You will give us any progress reports or financial information we may need during the project
4. You will take part in our evaluation
5. For any externally commissioned work or purchases over £10,000 you must get three quotes.
6. You will publicise your project in line with our guidance
7. If you complete the project without spending the full amount of the grant, you must return the unspent amount to us immediately. We will not increase the grant as the result of an overspend or otherwise
8. You must repay the grant to us if:

* You no longer operate, or are declared bankrupt or placed into receivership or liquidation
* You have, in our opinion, given us fraudulent, incorrect or misleading information
* You have acted negligently in any significant matter or fraudulently in connection with the project
* Any competent authority directs the repayment of the grant
* There is a significant change in your status
* You knowingly withhold information that is relevant to the content of your application
* You do or fail to do anything that brings AIM or the National Lottery into disrepute or which we consider for any reason puts public funds at risk, or we terminate or suspend any other grant we have given you.
* You fail to make good progress with the project or are unlikely in our view to complete the project or achieve the outcomes agreed with us or
* You fail to keep any of these standard terms of grant

Digital outputs

You agree to:

* apply a [Creative Commons Attribution 4.0 International](https://creativecommons.org/licenses/by/4.0/) (CC BY 4.0) *Open Licence* or equivalent, to all grant funded *Digital Outputs*, with the exception of code and metadata, and not including public domain assets or non-original digital reproductions of public domain assets (see below).
* clearly identify and apply Creative Commons 0 1.0 Universal ([CC0 1.0](https://creativecommons.org/publicdomain/zero/1.0/)) Public Domain Dedication, or equivalent to:
  + code and metadata created in the course of the project; and
  + Public domain assets or non-original digital reproductions of public domain assets
* obtain and maintain in force all authorisations of any kind required for you to apply the relevant Open Licence or Public Domain Dedication (CC BY 4.0 or CC0 1.0).
* contract to the effect that any creation by you or on your behalf of material which forms *Digital Outputs* is undertaken on terms that either the copyright in the digital material is assigned to you or that the copyright owner agrees that material may be shared under a CC BY 4.0 *Open Licence* or equivalent.;
* ensure that the *Digital Outputs*are kept up-to-date, function as intended and do not become obsolete before the fifth anniversary of the *Project* *Completion Date*;
* comply with these *Standard Terms of Grant* in relation to the digital files that make up the *Digital Outputs* for the period agreed in the *Grant Notification Letter*. For the avoidance of doubt, this includes ensuring free and unfettered online access to the *Digital Outputs.* You must not release your project’s Digital Outputs on other terms without our prior written consent.