**BRIGHTER DAY GRANT APPLICATION FORM - ROUND 3 2023-2024**

|  |  |
| --- | --- |
| Legal Name of Museum |  |
|  |  |
| Name of Museum if different from above  |  |
|  |  |
| Address |  |
|  |  |
| Project Leader |  |
|  |  |
| Role/Title within Museum |  |
|  |  |
| Email |  |
|  |  |
| Phone |  |
|  |  |
| Registered Charity Number (if not a registered charity, please enclose a copy of the constitution) |  |
|  |  |
| Registered Company Number (if applicable) |  |
|  |  |
| Registered VAT Number (if applicable) |  |
|  |  |
| AIM Membership Number |  |
|  |  |
| Accreditation status /number(if applicable) |  |
|  |  |
| Number of days open to the public (in a normal year) |  |
|  |  |
| Annual visitor numbers in an average year |  |
|  |  |
| Annual average turnover |  |
| Have you discussed your project with a member of the AIM team? |  |
|  |  |
| What is the total project cost? (N.B. if VAT registered, please exclude recoverable VAT from your costings.) |  |
|  |  |
| How much money are you requesting from AIM? |  |
|  |  |
| If not the total project cost, where is the balance coming from and has this been secured?  |  |
|  |  |
| Are the collections affected by the project owned by the Museum/Trust? |  |
|  |  |
| What are the proposed start and end dates for the project? | Start:End: |

**The Chair of Trustees/Company Secretary/Museum Manager should sign the declaration below:**

I confirm that to the best of my knowledge, the information in this application is true and accurate. I declare that I am authorised to make this application and accept the terms and conditions listed in the guidelines.

|  |  |
| --- | --- |
| Signed |  |
|  |  |
| Name |  |
|  |  |
| Position/Role |  |
|  |  |
| Date |  |

**BRIGHTER DAY GRANT PROPOSAL – ABOUT YOUR PROJECT**

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| --- |
| **1. Project title** (max **10 words**) |
|  |
| **2.** **Relevance of your collection:** please describe in no more than **200 words** how your collection meets the objectives of the Arts Scholars Charitable Trust to support education, training, curation and/or exhibition of historic and decorative arts collections.  |
|  |
| **3. Description of the project:** please give a brief description of your project, up to **300 words**.  |
|  |
| **4. Current status and viability of the museum:** in no more than **300 words**. You can include how your museum was affected by Covid, loss of staff and skills, trends in income and visitor engagement and other grant funding |
|  |
| **5. Please tell us why it is important that you carry out this project.** In no more than **300 words** tell us how your project meets the criteria we fund (section 2) and how it will help the future sustainability of the museum.  |
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| **6. Project Expenditure**In order to show that the project represents good value for money, please provide a detailed breakdown of advice or support and/or equipment being purchased together with costs. Please itemise VAT and provide quotations for proposed works where applicable. |
|  |
| **7. How will your project improve collections care? 200 words** Please tell us about the professional advice you have received. For example an accredited conservator may have made recommendations following an audit or a surveyor/builder may have quoted for building improvements to an exhibition space or museum store. |
|  |
| **8. Please tell us how you will measure the success and legacy of your project. 200 words** We will ask you to report against this when your project is complete |
|  |

Supporting Documents:

[ ]  Governing constitution/mission statement

[ ]  Most recent Annual Report and Accounts

[ ]  Supporting images of the museum and/or collections (minimum 2)

[ ]  Quotations and proposals for work

[ ]  Organisational diagram

**Applications in PDF format, should be emailed to Fiona Woolley, Aim Grants Administrator at****programmes@aim-museums.co.uk** **before 5pm on Friday 8 December 2023.**